

# Notary Bond & Notary Kit Order Form Washington

Integrity Surety's Washington Notary Kit includes everything you need:  
\$10,000 Notary Bond, Notary Ink Stamp, Notary Journal, \$5,000 Errors & Omissions Insurance  
**Kit Price: \$87.08 for the 4-year Term (w/tax & shipping)**

## Step 1: Complete this Bond Application

**Notary Name:** (Exactly As will appear on Commission) \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **County:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Birth Date:** \_\_\_\_\_

**Effective Date of Appointment and Bond:** \_\_\_\_\_ Insurance agent (if known) \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

## Step 2: Make Payment

Go to our website payment tool, at <https://integritysurety.com/notarypayment/> to make credit card payment and upload this Order Form.

Alternately, you may send us a check or money order with this Order Form.

You may contact us for alternate payment options.

## Step 3: How should we deliver your Bond?

The State of Washington only requires a copy of your Notary Bond.

Would you like your bond delivered via \_\_\_\_\_ **Email** or \_\_\_\_\_ **USPS mail** or \_\_\_\_\_ **UPS Overnight** (\$30 additional fee)

## Step 4: Apply to State for your Notary Appointment

When you receive your bond from us, submit the completed WA DOL Notary Public Appointment Application, a copy of your \$10,000 Notary Bond, and the State's \$30 application fee to:

Notary Public Program, Department of Licensing, PO Box 35001, Seattle WA 98124-3401

**DO NOT SEND THE STATE THIS ORDER FORM! THIS IS NOT YOUR NOTARY PUBLIC APPOINTMENT APPLICATION.**

## Step 5: Get your Stamp and Journal

The State will send your Notary Public Appointment Certificate within 4-6 weeks.

**WE NEED A COPY TO ORDER YOUR STAMP!**

When received, send us the Certificate via Email to [submissions@integritysurety.com](mailto:submissions@integritysurety.com) or fax to 888-315-5403

Within 2 weeks, you will receive your Notary Stamp and Notary Journal in the mail.

By signing below you are requesting issuance of this bond with the information provided above, and agree to have Integrity Surety LLC either bill your account current (if appointed Agency), or are enclosing full payment with this application, or making payment on our website. Note that this is a term bond and cannot be cancelled. Coverage is not effective until approved by a Company Underwriter.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



The previous pages are your Bond Application and Bond Order Form, to purchase your \$10,000 Notary Bond.

**THIS IS NOT YOUR WASHINGTON NOTARY PUBLIC APPOINTMENT APPLICATION.**

When you receive your bond from us, you must apply to the State of Washington for your Notary Public Appointment. The State of Washington Notary Application is different from the Bond Application.

The State of Washington now has optional Electronic Notary Endorsement that you may choose to apply for. This endorsement option has changed the Notary Application process.

Visit <https://www.dol.wa.gov/business/notary/nrequirements.html> for information and instructions on how to choose your Notary Appointment options and complete the Notary Appointment Application process.